



997 Melton Road, Thurmaston, Leicester, LE4 8GQ

0116 269 3896

[school.enquiries@roundhill.leics.sch.uk](mailto:school.enquiries@roundhill.leics.sch.uk)

[www.roundhill.leics.sch.uk](http://www.roundhill.leics.sch.uk)

Principal: James Tickle

Dear Parent

### Duke of Edinburgh's Silver Award

Your child has expressed an interest in progressing onto the Silver Level of the Duke of Edinburgh's Award. If your child has not completed their Bronze Award then to progress onto the next level they **must** meet the following criteria:

- Have completed 2 of the sections (Volunteering, Skills, Physical) at Bronze level, (and show evidence of completion on their eDofE profile)
- Have made a start on the 3<sup>rd</sup> section.

The DofE Award is the leading non-academic award for young people in the country. The organisation is a registered charity and its aim is to provide a balanced programme of activities for young people that develop 'mind, body and soul'. The school is an official DofE Centre and buys a license directly from the DofE Award charity to operate DofE activities. For more information about the DofE please visit the website [www.dofe.org](http://www.dofe.org) and click on the 'Parents' tab

### Dates for your Diary

18 <sup>th</sup> – 20 <sup>th</sup> May 2018	Practice Expedition. Students will leave school in the morning of the Friday and complete a 3-day expedition in the White Peak, Derbys. Students will camp overnight on Friday and Saturday night. Students will finish around 5pm on Sunday and return to Leicester that evening.
6 <sup>th</sup> – 8 <sup>th</sup> July 2018	Qualifying Expedition. Students will leave school in the morning of the Friday and complete a 3-day expedition around the Hope Valley, Derbys. Students will camp overnight on Friday and Saturday night. Students will finish around 5pm on Sunday and return to Leicester that evening.

Students need to attend **BOTH** expeditions in order to complete the expedition section.

### Insurance


As a school, The Roundhill Academy has its own public liability insurance which covers DofE Participants whilst on activities organised by the school. However we strongly recommend that you ensure the adequate public liability insurance is in place (the current accepted minimum recommended level of cover is £5 million) when participants organise their own DofE activities, which often take place at a variety of locations provided by other organisations, for example:

- Working in a charity shop for the Volunteering Section
- Playing for a local sports team for the Physical Section
- Attending a Go-Karting track for the Skills Section

In addition you may wish to obtain accident and personal belongings insurance for your son / daughter. Although the DofE itself offers personal accident insurance, the cover is limited (details available on request.) The DofE does not cover personal equipment, so we suggest that you include expedition or personal equipment in with any annual travel or household insurance policy that you may already have.

**Costs**

The total cost of enrolling will be **£100**, this is broken down as follows:

£20	Fee charged by the DofE to cover enrolment
£80	To cover the costs of practice and qualifying expeditions, expedition equipment, and other operating costs associated with running the DofE.
	We would be grateful if you could make payment using ParentPay which is our preferred method of payment. Please log onto ParentPay using your unique username and password to make your deposit payment by <b>Friday 15<sup>th</sup> Dec</b> .

PRICE STRUCTURE	Total	Deposit 15 <sup>th</sup> Dec	1 <sup>st</sup> Instalment 9 <sup>th</sup> Feb	2 <sup>nd</sup> Instalment 23 <sup>rd</sup> Mar
• Full price	£100.00	£40.00	£30.00	£30.00
• Eligible for any other benefits (Housing Benefits, Jobseekers Allowance, Tax Credits) (25%)	£75.00	£30.00	£22.50	£22.50
• Eligible for Free School Meals (50%)	£50.00	£20.00	£15.00	£15.00

**Financial Assistance**

Assistance with the payment for trips and activities is available to parents from a variety of sources, and is provided for a range of reasons.

Students eligible for Free School Meals have 50% of the costs funded for them from 'The Pupil Premium'. This is additional funding given to schools specifically for this group of students.

Parents who receive any other form of benefit (Housing Benefit, Jobseekers Allowance, Tax Credits) receive 25% discount from the Governors Fund.

If you do not meet any of the above criteria, but would like further details of the Governors Fund, please contact the school office. Please be assured all enquiries will be treated in the strictest of confidence.

Please complete the reply slip and attached enrolment form and return with the correct monies by **Friday 15<sup>th</sup> Dec 2017**

Yours sincerely



David Snowden  
Enrichment Co-ordinator

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**Reply Slip**

**Duke of Edinburgh's Silver Award**

Student's Name \_\_\_\_\_ Tutor Group \_\_\_\_\_

I give permission for my child to participate in the DofE Award and have completed the official DofE enrolment form. I enclose £40 / £30 / £20 (delete as appropriate) as a deposit.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_  
(Parent/person with legal responsibility for the young person)